

## The Village of Edam

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| <b>POLICY TITLE</b><br><b>COMMUNITY PANDEMIC POLICY</b> |  | <b>ADOPTED BY</b><br>Council Resolution # 51/20        | <b>Revision:</b>        |
| <b>POLICY NUMBER 01-20</b>                              | <b>JURISDICTION</b><br>The Village of Edam | <b>EFFECTIVE DATE:</b><br>April 9 <sup>th</sup> , 2020 | <b>PAGE #</b><br>1 of 3 |

### 1.0 PURPOSE

- 1.1 The purpose of this policy is to identify the steps taken by the Village of Edam to aid and notify ratepayers and residents in the event of a pandemic where the ratepayers and residents may not be able to access essential supplies.
- 1.2 This policy states that:
- i) Community Aid be administered and maintained through the Administrator, Emergency Planning Committee Director and Emergency Planning Committee Members
  - ii) It is the responsibility of the Administrator and the Emergency Planning Committee to inform Village residents of any and all changes that may occur in an emergency situation
- 1.3 Pandemic Influenza Definition:  
An outbreak of a disease that occurs over a wide geographic area and affects an exceptionally high proportion of the population.
- 1.4 A pandemic may start when three conditions are met:
- A completely new strain of the flu virus emerges that is completely different from the common strains that have been circulating
  - The virus spreads easily from person to person
  - The virus has the ability to cause serious illness in people


## 2.0 IMPLEMENTATION

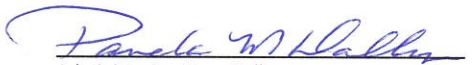
- 2.1 The Village of Edam Community Pandemic plan will provide aid to all members of the community and provide increased aid to those who are most at risk to the illness due to the following reasons;
- Age
  - Immunity, illness'
- 2.2 The Administrator, as directed by reeve and/or council, the Emergency Planning Director, will be in charge of updating the public of any changes through either, SaskAlert, Social Media or phone calls to the residents
- 2.3 The public will be advised of any change to services that may occur throughout the emergency that may have an adverse effect on them.

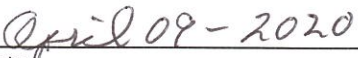
## 3.0 ACTIVATION OF PLAN

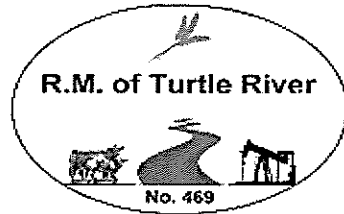
- 3.1 Should the Village of Edam need to activate their Community Pandemic Plan, the notification process will be as follows;
- Administrator
  - Council
  - Emergency Planner (when the emergency declaration has been made)
  - Residents
- 3.2 The decision to identify who the at-risk residents are will be through concerned family members, or the individuals themselves that would request the aid;
- 3.3 During a pandemic the nature of the pandemic and rate of contagion and recommendations from Chief Medical Officer of the Province of Saskatchewan, will aid in the distribution of the supplies and the types of supplies that will be provided. It is expected that the at-risk individuals will ensure they have their required medications on hand before they should be quarantined/isolated, but if they should not be able to do this, they should contact their physician and make the proper arrangements to have them picked up and delivered to them, first choice being family but if they are not available then the resident can contact the VILLAGE office to see if there is anyone that would be able to aid in the pickup and delivery of the prescriptions.
- 3.4 The Emergency Planning Director will contact the List of at-risk residents and ensure they are doing Ok and ensure that they have everything they require.

This policy will be up for review annually by the Council and Administrator to ensure any changes need to be made upon review of the previous year.

  
\_\_\_\_\_  
Mayor: Larry McDaid

  
\_\_\_\_\_  
Administrator: Pam Dallyn

  
\_\_\_\_\_  
Date:



## ***Pandemic Planning***

Attention all residents of the Rural Municipality of Turtle River No. 469 & the Village of Edam. We are sending out a letter to notify everyone that our Emergency Planning Committee will be aiding our residents that are at risk due to;

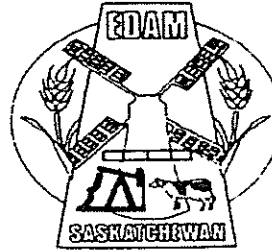
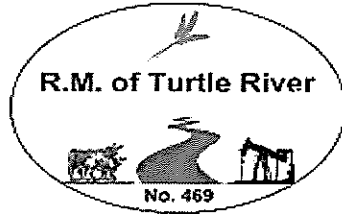
- Age
- Immunocompromised,
- Travel restricted

You will qualify for aid through the Emergency Planning Committee Members if you match one or more of the following;

- 1) **Age:** If you are 65 years of age and older and are still on your own, live on a fixed income due to disability, and have no immediate family in the area to assist you with your shopping.
- 2) **Immunocompromised:** having a weakened immune system due to diseases such as kidney, liver, asthma, diabetes, heart disease. The immunocompromised do not have the ability to respond normally to an infection or virus that considered high risk (Covid-19) if you deal with any of these diseases (*we do not need to do which as this is private and confidential to you and your doctor*) and you do not have immediate family in the area to aid you in your shopping.
- 3) **Travel Restricted:** If you do not own a vehicle and rely on others to transport you to pick up your groceries.

All persons should ensure that they have an emergency kit in place at home that will last for at least 72 hours. This kit should include some of the following:

- Water – 3 liters per person per day – if you use bottled water
- Food - canned goods, protein bars, (any food that will not spoil in a short amount of time)
- Medications any family members may require, you can speak to your doctor or pharmacist to renew your prescriptions prior to self-isolation. (*If you are unable due to travel or being on a fixed income then a plan should be in place with your health care provider, the pharmacist and the Emergency Planning Committee Director to pick up the prescriptions for you without fuss*)
- Vinyl gloves
- Disposable thermometers
- Hand sanitizer
- Sanitizer surface spray and wipes (Lysol)
- Tissue – Kleenex
- Acetaminophen and/or ibuprofen
- Personal hygiene products



**What you should do in the event of a Pandemic Isolation**

In the event of a pandemic, and you are part of the at-risk population, the Emergency Planning Director will contact you to ensure that you are ok and have supplies at hand and to see what your current situation is. They will discuss with you the process of obtaining your supplies and the safety precautions that will be taken in the delivery process.

If you require assistance in obtaining *essential* supplies during a pandemic emergency, contact the Administrator(s) and they will pass on your information to the Emergency Planning Director and they will contact you to see what is required and will get it to your door step in a timely fashion.

**Resident of the Village of Edam: 306-397-2223**

**Village Office hours (Tuesday-Friday 9:00am-5:00pm)**

**Resident of the RM of Turtle River No. 469 (including the Hamlet of Vawn): 306-397-2311**

**RM Office Hours (Monday-Friday 9:00am-4:00pm)**

Should you require support from your community please fill in the following information:

Name: \_\_\_\_\_ Age: \_\_\_\_\_

Address: \_\_\_\_\_ (rural please use land location)

Phone Number: \_\_\_\_\_ (Home or Cell – please indicate which)

Thank you

Jodi Kappel – Emergency Planning Committee Director